

19<sup>th</sup> November 2020

Dear Parents and Guardians,

The deadline has now passed for secondary transfer and there are still a number of parents that have not submitted preferences for a secondary school place. If you haven't already applied, any forms received now will be treated as LATE if received by the 27<sup>th</sup> November but parents will still receive an email on allocation day. All applications received after the 27<sup>th</sup> November will not be looked at until May and considered along with waiting lists, significantly affecting your chance of getting a place at any of your preferred schools.

Should you require any assistance with the application process, please do not hesitate to contact the school office.

Kind regards

**Orchards Junior School**