



WORTHING HIGH SCHOOL

YEAR 5 TASTER MORNING FORM and SPECIAL EVENT PHOTOGRAPH/FILM CONSENT FORM

Please write clearly

Please send this reply to the Main Reception at Worthing High School, South Farm Road, Worthing, BN14 7AR, or email lgrispino@worthinghigh.net by Wednesday 30 May 2018

Name of child:				
Current school:	Orchards Junior School			
Name of Parent/Carer/ Guardian	Name(s):			
I/We will/will not be remaining for the session: Please tick as applicable.	Yes		No	
Relationship to child				
Address				
Contact Number and Email address:				
CHOOSE 2 SESSIONS ONLY Pupils will have time to attend two of the sessions listed - Sessions cannot be changed on the day.	Please indicate your preferred sessions and number 1 and 2 in order of preference:			
	PE			
	Science			
	Technology			
Medical Conditions (if applicable)				
SEND Needs (if applicable)				
Permission for photographs (Please tick as applicable)	Yes		No	

AGREEMENT

If 'yes' above, please sign below to show you consent to the terms and conditions set out overleaf.

Signed.....Parent/Carer Dated.....

Please can you make sure this form is returned by **Wednesday 30 May** as mentioned above.

Special Event Photograph/Film Consent

Taking, keeping and publishing photographs and video footage involves processing personal data. The organisation's Privacy Notice will cover the majority of processing where it is limited to official use, monitoring and for educational purposes. However, to comply with the Data Protection Act and the General Data Protection Regulations, consent will be required where there is additional processing of personal data which is not within the reasonable expectation of those involved, such as taking photographs for use during external events and awards ceremonies.

1. **Name and contact details of the Data Protection Officer:** Tracey Newman
2. **Where photograph/film was taken:** Year 5 Taster morning event at Worthing High School
3. **Shot/film showing:** Student Activities at Year 5 Taster morning event at Worthing High School
4. **Student named overleaf.**
5. **Date photo taken:** Tuesday 3 July 2018
6. **Name of Photographer or Film maker:** Worthing High School

By signing this form you consent to use of this photograph/film for:

- Printed and promotional material, e.g. leaflets, prospectus, booklets, posters, DVDs;
- Worthing High School Website/s and social media
- Exhibitions/displays not within school premises;
- The photograph/film may also be used in local newspapers, television reports and on media websites.

Where appropriate, we may add the name of the person featured in the photograph/film.

We will not include personal email or postal addresses, telephone or fax numbers on our website or in printed publications.

We will expect to be able to use photographs/films for a maximum of *ten years* from the date of signing this form.

Agreement

The school owns the copyright of this photograph/film. It will be used solely for the purpose/s mentioned above.

The above named person has agreed for this photograph/film and any other reproductions to be used as specified. If the person wishes to withdraw their consent they may do so by letter or email to the Data Protection Officer (DPO) whose contact details are above.

If consent is withdrawn the DPO will acknowledge receipt of the request in writing by letter or email. The school will delete the file from our image bank within one month of receipt of your request and we will not use it in any new material produced from the date of the letter. Material previously issued which includes the photograph/film may, however, remain in circulation, but it will not be included in any further reprints.

May 2018